



BORDEN GRAMMAR SCHOOL

Borden Grammar School
Avenue of Remembrance
Sittingbourne
ME10 4DB

20 May 2019

Dear Parent/Guardian

Year 10 Geography Fieldwork Trips – Monday 8th and Tuesday 9th July 2019

As part of the GCSE Geography course, we are planning to take the Year 10 Geographers on two one day field trips to Canterbury and the North-Kent coastline on Monday 8th and Tuesday 9th July 2019.

On Monday, the students will be traveling to Canterbury by train to investigate urban inequality and regeneration.

On Tuesday, the students will be travelling by coach or minibus to Reculver looking at coastal landscapes and management.

Both trips will leave school at 9.00am and aim to return by 3.30pm to enable boys who use school buses to travel to and from school as usual. Boys will not be expected to wear school uniform, however, as they will be undertaking fieldwork on beaches and uneven footpaths on Tuesday I would ask that they wear suitable footwear in addition to clothing appropriate to the weather on the two days. There will be the opportunity to buy lunch in Canterbury on Monday, however they will need to bring a packed lunch for Tuesday.

If you would like your son to attend, please complete the slip below and return to the Finance Office by Friday, 7th June 2019.

For this trip to take place I must ask for a voluntary contribution of £10.00 to cover costs. This is a visit for which we are, by law, unable to make a charge. However, school finances are such that the trip cannot take place unless we raise, by voluntary contributions, the necessary funding. We appreciate that some parents, especially those who receive Income Support or Family Credit may feel very limited in the contributions that they are able to make and anyone in these categories who wishes their son to have a place on the visit should make contact with the Headteacher in confidence so that their son is in no way whatever disadvantaged. Pupils who are eligible to go on the trip but who, whatever their parental circumstances, do not make a contribution must, under the law, be allowed to go, and for this reason I must make it clear that whether the trip actually takes place will depend very largely on the willingness of the parents to contribute as indicated. I very much hope that, as usual, this support will be forthcoming.

We prefer that payments for trips are either by made by cheque which can be deposited in a named envelope through the letter box in the Finance Office, or via the BGS online payment system. Details of how to make online payments have been issued in personalised letters for each student's parents. If you require a new copy, please contact the Finance Officer, Mrs Drury, at td@bordengrammar.kent.sch.uk and she will send one out. If cash payments are made for trips, students must deliver them in person to the Finance Officer or Bursar and a receipt will be issued. Cash payments can only be accepted at morning registration or morning break and MUST NOT be posted through the Finance Office letter box.



Headteacher: Mr J R Hopkins BA (Hons) NPQH



If you have any further questions regarding this visit please do not hesitate to contact me.

Yours faithfully



S. Williams
Head of Geography

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Please return this slip to Borden Grammar School Finance Office by Friday, 7th June 2019

Name of Visit: **Year 10 Geography Fieldwork**
Dates of Visit: **Monday 8th July and Tuesday 9th July 2019**

Please tick each box that applies below

Name of Pupil _____ Form _____

- I have read the information about the proposed trip on the 8th & 9th July and wish my son to take part in the visit.
- I enclose £10.00 towards the visit. Cash / Cheque* payable to Borden Grammar School. **please delete as appropriate*
OR
- I have made an online payment of £10.00
- My son is entitled to a Free School Meal and I would like a canteen packed lunch provided
- I attach, for the organiser, details of any ailments, allergy, condition or diet of which you may need to be aware in relation to the visit.
- My son **has/does not* have a medical care plan at the school with additional information that needs to be acted upon as necessary **please delete as appropriate*
- I authorise the leaders of the trip to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know it would not be advisable to wait for my signature.

Parent/Guardian signature _____

Date _____ **Tel** _____