



BORDEN

GRAMMAR SCHOOL

Borden Grammar School
Avenue of Remembrance
Sittingbourne
ME10 4DB

To: Parents of All Year 11 Students

April 2019

Dear Parents / Carers,

I am writing to you to let you know about the final arrangements for your son's GCSE examinations. Copies of the exam timetable and the examination board's regulations are on the school website on the Key Stage 4 pages. A paper copy of the timetable has been given to all Year 11 students. Exams start during the week beginning Monday 13th May.

Students will be expected in school up to and including Friday 10th May. In the afternoon of 10th May students will have a Leavers Assembly and refreshments in the Canteen will be provided by the school. Students will be dismissed for Study Leave at 3.30pm.

On Monday 13th May, once Study Leave has commenced, students will only be expected in school when they have exams. Teachers will be available in their timetabled Year 11 lessons in their teaching rooms for students who wish to revise in a quiet space or seek subject specific guidance and support from their teachers. Students are also welcome to come in and work in the Library.

On Thursday 2nd May students will be given an exam briefing in Assembly where they will be reminded of the importance of preparation, punctuality and bringing the correct equipment on the days of their exams. Morning exams commence at 9am, and afternoon exams start at 1.30pm. We would expect students to arrive at least 15 minutes before the start of exams.

Please note that students must attend all exams in full school uniform. They may wear casual clothes if they come in to school during study leave to work in the Library when they do not have examinations.

I would also like to take the opportunity to inform you of some other important dates on the horizon:

- Wednesday 26th June – Exam Contingency Day
- Thursday 27th June – New Year 12 Taster Day
- Friday 28th June – Book Return Day.
- Thursday 22nd August – GCSE results available for collection.

(Please note if your son is not able to collect his exam results from school a relative may collect them on his behalf, if they bring identification with them and a consent letter from the student. Alternatively, if your son brings a stamped addressed envelope in to school before the end of term we will post his results home. Note that exam results are not given out over the telephone or via email and we do not give them to other students)

Please remind your son to check the times and dates of exams carefully. We wish him every success over the coming weeks as he takes his GCSE exams.

Yours faithfully,

Mr C French
Head of Year 11

Headteacher: Mr J R Hopkins BA (Hons) NPQH

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