



BORDEN GRAMMAR SCHOOL

Borden Grammar School
Avenue of Remembrance
Sittingbourne
ME10 4DB

22 March 2019

Dear Parent / Guardian,

Re: A Level English Trip to Stratford-Upon-Avon and London, 18 & 19 June 2019

I am pleased to inform you that I have arranged an English A Level trip to Stratford and London on Tuesday 18 and Wednesday 19 June 2019. The idea of the visit is to give students a first hand, high-quality experience of the theatre in action; this is an essential element of the A Level Syllabus.

We will travel to Stratford on the morning of Tuesday 18 June. In the afternoon there will be a professional theatre workshop run by The Royal Shakespeare Company's practitioners in their own rehearsal rooms, on 'The Taming of the Shrew'. In the evening we will see the Royal Shakespeare Company's production of the play. The play deals with many themes and techniques covered on the A Level course. There will also be some free time to explore the charm of Stratford, Shakespeare's birthplace. The next morning we will leave for London to see a matinée performance in the West End. At present I am unable to give details of this production, as I am waiting for the theatres to release their summer listings.

The cost of the trip will be £155.00, which includes theatre tickets, coach travel, workshop and bed and breakfast accommodation in the excellent nearby Travelodge. This, I believe, represents excellent value for money. To reserve a place on the trip for your son/daughter a non-returnable deposit of £50.00 must be paid to the school Finance Office by **Wednesday 3 April** with the outstanding balance due by **Friday, 10 May** (of course, this can be paid in full sooner, or in instalments).

We prefer that payments for trips are made by cheque which can be deposited in a named envelope through the letter box in the Finance Office or via the BGS online system. Details of how to make online payments have been issued in personalised letters for each student's parents. If you require a new copy, please contact the Finance Officer, Mrs Drury, at td@bordengrammar.kent.sch.uk and she will send one out. If cash payments are made for trips, students must deliver them in person to the Finance Officer or Bursar and a receipt will be issued. Cash payments can only be accepted at morning registration or morning break and **MUST NOT** be posted through the Finance Office letter box.

This is a visit for which we are, by law, unable to make a charge. However, school finances are such that the trip cannot take place unless we raise, by voluntary contributions, the necessary funding. We appreciate that some parents, especially those who receive Income Support or Family Credit may feel very limited in the contributions that they are able to make and anyone in these categories who wishes their son/daughter to have a place on the visit should make contact with the Headteacher in confidence so that their child is in no way whatever disadvantaged.



Headteacher: Mr J R Hopkins BA (Hons) NPQH

Pupils who are eligible to go on the trip but who, whatever their parental circumstances, do not make a contribution must, under the law, be allowed to go, and for this reason I must make it clear that whether the trip actually takes place will depend very largely on the willingness of the parents to contribute as indicated. I very much hope that, as usual, this support will be forthcoming.

This trip promises to be a valuable cultural and academic experience.

Yours faithfully,



Mr P J Reynolds
English Department

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REPLY SLIP to be returned to Mrs Drury by Wednesday 3 April 2019
A Level Stratford-Upon-Avon Trip 18 & 19 June 2019

Name of pupil.....Form.....

- I have read the information about the proposed trip on 18 and 19 June and wish my son/daughter to take part in the visit and the activities dictated in the School's letter
- I enclose £50 towards the visit. Cash/Cheque* payable to Borden Grammar School
**please delete as appropriate*

OR

- I have made an online payment of £_____
- My son/daughter is entitled to a Free School Meal and I would like a canteen packed lunch provided (day trips) or FSM allowance provide for lunches when students are on a residential trip
- I attach, for the organiser, details of any ailments, allergy, condition or diet of which you may need to be aware in relation to the visit
- My son/daughter* has/does not have* a medical care plan at the school with additional information that needs to be acted on as necessary
**please delete as appropriate*
- I authorise the leaders of the trip to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know it would not be advisable to wait for my signature.

Parent/Guardian signature..... Date.....

Tel. No.....